# Transcript: " What is Microsoft Copilot?”

 *[Text appears that reads: "What is Microsoft Copilot?"]*

The Copilot logo appears.

**Voiceover:** You might have recently heard the buzz about Microsoft Copilot.

**Voiceover:** Maybe through the media, during a conversation, or even at your workplace and you might be wondering, “what exactly is Microsoft Copilot?”

A bell, a mouth, then two women on a couch appear.

**Voiceover:** Let’s dive in! Microsoft Copilot is your AI companion, assisting you in your day-to-day activities.

*[Text appears under the Copilot logo that reads: "Copilot, your everyday AI companion."]*

A man smiles at his phone.

Two women on laptops appear. One wears a lab coat.

**Voiceover:** Think of it as your trusty sidekick, enhancing productivity, sparking creativity, and simplifying tasks.

A woman works on a laptop. A letter, a line of code, then a woman at an easel and a woman with a notebook and a lightbulb appear.

**Voiceover:** It’s a versatile tool that adapts to your needs. Whether you’re drafting an email, coding a new feature, creating content, or even learning something new; it is there to assist.

A hand holds a phone, displaying the Copilot web page.

**Voiceover:** With its advanced AI capabilities, Copilot is designed to understand context, provide relevant information, and offer suggestions that are tailored just for you.

A lowercase letter "i" and a lightbulb appear.

A laptop displays the Word, Outlook and PowerPoint logos.

**Voiceover:** For example, it can help create and edit documents, emails, and presentations.

The Copilot webpage opens.

*[Text appears in the text field that reads: "Can you fix the grammar in this sentence? 'My mother and me went to the zoo.'"]*

**Voiceover:** It can even suggest content improvements, correct grammatical errors, and streamline your writing process, saving you time.

A cursor clicks the Submit button. Copilot responds, *["Certainly! The corrected sentence should be: 'My mother and I went to the zoo.'"]*

**Voiceover:** Curious about a topic? Copilot is like having an encyclopedia at your fingertips.

The Copilot webpage opens.

*[Text appears in the text field that reads: "How long ago did dinosaurs exist?"]*

A cursor clicks the Submit button. Copilot responds, *["Dinosaurs emerged around 230 years ago, during the Middle to Late Triassic Period of the Mesozoic Era. These prehistoric replies thrived worldwide for nearly 180 million years, leaving behind a fascinating legacy that continues to captivate us today!"]*

**Voiceover:** Ask about historical events, scientific concepts, or even trivia and Copilot will provide relevant information quickly.

The Copilot webpage opens.

**Voiceover:** Need some help on how to manage your daily schedule or ideas on how to start a new creative project?

*[Text appears in the text field that reads: "Help me manage my daily schedule."]*

A cursor clicks the Submit button. Copilot gives a detailed list of suggestions.

**Voiceover:** Copilot can help with this too! Copilot can also breakdown ideas or concepts into more understandable pieces.

A hammer shatters a rock. A lightbulb emerges.

**Voiceover:** Whether it’s legal jargon, medical terminology, or technical details, Copilot can simplify it for you.

The Copilot logo appears next to a document, a cross and a gear.

**Voiceover:** And the best part? Microsoft Copilot is available for you to use today.

The Copilot logo appears.

**Voiceover:** So, let’s look at how you can get started in Copilot.

The Bing home page opens. *[copilot.microsoft.com/]* is entered into the address bar.

**Voiceover:** The first step is to open your preferred web browser. Once your web browser is open, type the following into the address bar: copilot.microsoft.com/ and then click "Enter”.

The Copilot webpage opens.

**Voiceover:** This will take you directly to the interface where you can begin your Copilot journey. You can also access Copilot through Bing.

*[bing.com/]* is entered into the Microsoft Edge address bar.

**Voiceover:** Let’s try! Type bing.com/ into the address bar and click “Enter.” Once the page is loaded, look for the Copilot icon.

The Bing home page opens.

**Voiceover:** The icon should be near the search bar. Clicking on the icon will direct you to Copilot.

The Copilot webpage opens. Then, a computer screen has a Microsoft Edge icon on the desktop.

**Voiceover:** Another way to navigate to Copilot is through Microsoft Edge. To do this, open your Edge browser.

Microsoft Edge is launched.

**Voiceover:** Once opened, look at the top right corner of the browser window for the Copilot icon. It will be green and blue. Clicking on the icon will grant you access to Copilot’s features within Edge.

A sidebar opens on the web page.

**Voiceover:** Here, you can access Copilot in Edge features like asking questions related to the webpage’s content or asking Copilot to summarize the information on the page.

*[The text "Provide a summary of this page"]* is entered. Copilot gives a detailed response.

**Voiceover:** Copilot can also organize your open tabs for a more efficient browsing experience and help compare products listed on the page to help you decide the best option for you.

The Copilot logo appears above a toll arm on a road. The arm lifts.

**Voiceover:** If you have a Copilot Pro subscription, access to Copilot extends beyond the basic features.

The Copilot logo appears alongside the Teams, Outlook, PowerPoint, Excel, and Word logos.

**Voiceover:** With a subscription, you can use Copilot in select Microsoft 365 applications and get responses faster during peak times.

The Copilot logo appears next to the Power BI logo.

**Voiceover:** For businesses, Copilot is also integrated in platforms like Dynamic 365 too.

A smiling woman uses a laptop. A clipboard, jigsaw puzzle and gear icon appear.

**Voiceover:** Copilot can assist with things like data analysis, app development, workflow automation.

A woman at her computer is on a video call.

**Voiceover:** It’s all about sparking creativity and boosting productivity with Copilot by your side.

Arrows point away from the Copilot logo in all directions.

**Voiceover:** Imagine an environment where the boundaries of innovation are constantly being expanded.

Two women use tablets. A man uses a laptop.

**Voiceover:** With Copilot, you’re not just completing tasks; you’re redefining the way you work, unleashing a new wave of creative potential.

The Microsoft logo appears.